

FOIA Request To:  
Dunlap Community Fire Protection District  
400 N. Fourth Street  
Dunlap, IL 61525

Name of Requestor	
Address (City, State, Zip Req'd)	
Phone	
Email Address	

Records Requested: Provide as much specific detail as possible so the FOIA office can identify the information that you are seeking. The requestor may attach additional pages, if necessary.

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## Is this request for a Commercial Purpose? YES or NO

It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. (5ILCS 140.3.1 (c)).

## Are you requesting a fee waiver? YES or NO

If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety, and welfare or legal rights of the general public. (5ILCS 140/6 (c)).

The organization shall, promptly, either comply with or deny a request for public records within 5 business days after its receipt of the request or request an extension.

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### Office Use

Date Request Received \_\_\_\_\_ Submitted By: \_\_\_\_\_ E-Mail \_\_\_\_\_ U.S. Mail \_\_\_\_\_ Fax \_\_\_\_\_ In Person